Project Change Request Form

Project Title: Ye Olde Bookshop

Prepared by: Katherine

Date of request: 11 October 2022

Change Request Name: Footer Navigation Links

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| --- | --- |
| Description of Change | |
|  |  |
| Description of Change | Change the “Contact” link in the footer navigation links to “Opening Hours”. |
|  | |
| Reason for Change | As there is contact information in the “About Us” page and also wanting to put opening hours information somewhere, it seems more appropriate to have an “Opening Hours” page |
|  | |
| Impact of Change | |
|  | |
| Effect on Project Schedule | No effect on project due date. |
|  |  |
| Effect on Agreed Cost | No effect on the agreed cost. |

Agreed by:

***And***

Date: